

**The Church of St. Genevieve Stewardship Team**  
**Meeting Notes from December 5, 2017**  
**8:45 am at Parish Office**

Attendees: Judy Berger, Mike Fix, Liz Quicksell

1. Opened meeting with the reading of the Stewardship prayer.
2. Reviewed and approved the minutes of the October 5, 2017 meeting.
3. Agenda accepted with no changes.
4. Judy reported she is working on entering the submitted Commitment forms. So far, she has received less than 150 forms vs 185 received last year. They are still coming into the office so the total will change. Judy noticed that many current active stewards have not filled out their forms so possibly we need to communicate the importance of all turning in their completed forms. Mike will take the financial forms and tally up the financial commitments that were made for 2018.
5. Reviewed this year:
  - a. While the number of completed forms turned in is down, it seems that people are signing up for new activities.
  - b. Discussed and agreed that we will leave the forms in the worship spaces year round and Liz will put a reminder in the bulletin that forms are accepted all year.
  - c. Discussed ways of expanding the thinking of what stewardship really is and all the places it touches are parish activities, i.e. the parking lot collection, emails and letters that are sent out during the year and other communications.
  - d. New parishioner materials are good.
  - e. Stewardship pages on the parish website look good.
  - f. Bulletin – will continue to do monthly articles and provide Kathy will fill-in material for the Stewardship column.
  - g. Will leave the prayer cards in the hymnals at St Johns and discussed the reading of the Stewardship Prayer throughout the year. Judy will discuss with Father Greg.
6. Discussed 2018 and things we may want to do differently and themes we will want to stress.
  - a. Looked at the forms and now that we are having them printed, folded and collated at a printer, we will look into doing a tri-fold form to fit better in the mailing envelopes. There will probably be changes to some of the activities also – some have never been checked and there will be some new opportunities, i.e. the St. Andrew’s Family Shelter.
  - b. To encourage successful completion of the commitment forms during mass, possibly have a member of the Team give instructions in the completion of the form.
  - c. Discussed possibly having Team members collect the forms at the doors rather than the collection basket.
  - d. Use the parish email list to reach parishioners who are not at mass that weekend.
  - e. Remind parishioners that it is okay to sign up for an activity, but if they are busy, it is okay to say they are unable to help at that time.
  - f. Discussed the themes from the Archdiocesan workshop. One theme we liked was that Stewardship is a “marathon, not a sprint”. That Stewardship is a year round activity and a way of living our Christian lives more fully.
7. 2018 Timeline – would like to coordinate with the Faith Formation staff to incorporate some kind of Stewardship materials in the curriculum. This could be age based but targeting all grades. There may be information available that we can research and suggest.

8. Met with Susie to discuss using the email list. She currently has about 500 email addresses. Judy will forward the email addresses we have received on the commitment forms in case the office does not have all of them. We can submit articles if we want to have them included in the emails from the office.
9. Next meeting will be in early April, 2018 – no exact date set at this time.

Submitted to the team for approval by Liz Quicksell 12/11/2017